BUFFALO CITY
METROPOLITAN MUNICIPALITY

INVITATION TO SUBMIT FORMAL WRITTEN PRICE QUOTATIONS

RFQ NO.:	**RFQ/DHL/2026-27/381**
DESCRIPTION OF GOODS / SERVICES:	**ORIENT THEATRE - UPGRADE FRONT ENTRANCE WET WORKS**

For publication on the Buffalo City Metropolitan Municipality Website

NAME OF BIDDER:	
BCMM SUPPLIER DATABASE REGISTRATION NO.:	
STREET ADDRESS:	
POSTAL ADDRESS:	
TEL NO.:	**CELL PHONE NO.:**
EMAIL ADDRESS:	**FAX NO.:**
TOTAL QUOTATION AMOUNT:	**R**

Issued by:	**Prepared by:**
The City Manager c/o The General Manager: Supply Chain Management Unit Buffalo City Metropolitan Municipality 80 Phillip Frame Road Chiselhurst	Buffalo City Metropolitan Municipality Department of Halls and Libraries: Parkside Community Hall Cnr Windyridge Road / Park Crescent Parkside East London

INVITATION TO SUBMIT FORMAL WRITTEN PRICE QUOTATIONS

Buffalo City Metropolitan Municipality requests your quotation for the goods and/or services listed hereunder in this RFQ document. Bidders are requested to furnish all information requested and return their quotation submission on the date stipulated in this invitation and the RFQ advertisement. Late and incomplete submissions will invalidate the quotation submitted.

RFQ NO.:	**RFQ/DHL/2026-27/381**
DESCRIPTION OF GOODS / SERVICES	**ORIENT THEATRE - UPGRADE FRONT ENTRANCE WET WORKS**
ADVERT DATE:	27 NOVEMBER 2026
CLOSING DATE:	04 DECEMBER 2026
CLOSING TIME:	11:00AM
COMPULSORY BRIEFING MEETING DATE & TIME: **VENUE:**	Briefing Session: ORIENT THEATRE FRONT ENTRANCE QUIGNEY Date: 01 DECEMBER 2026 Time: 09:00 Am (BIDDERS WILL NOT BE ALLOWED AFTER 09:15 AM)
RFQ DOCUMENTS ARE OBTAINABLE FROM:	**BCMM Vendor Portal:** https://vendorportal.buffalocity.gov.za/
SUBMISSION OF RFQs:	**BCMM E -Procurement** Link to Vendor Portal: https://vendorportal.buffalocity.gov.za/
TECHNICAL ENQUIRIES:	Name: E. Priem Tel: 082 064 2359 Email: malcolml@buffalocity.gov.za
PROCEDURAL ENQUIRIES:	Cassandra Ruiters Tel: (043) 705 9119 Email: cassandrar@buffalocity.gov.za

NB: NO SUBMISSIONS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE (as defined in Regulation 1 of the Local Government: Municipal Supply Chain Management Regulations)

1.1 GENERAL CONDITIONS OF THE REQUEST FOR QUOTATIONS (RFQ)

BIDDERS ARE REQUIRED TO FAMILIARISE THEMSELVES WITH THE TENDERING CONDITIONS AND PROCEDURES AS DOCUMENTED BELOW.

1. For the purposes of this RFQ document, the words 'bidder' and 'tenderer', and 'RFQ' and 'tender' shall bear the same meaning.

2. 'BCMM,' where referred to in this document means Buffalo City Metropolitan Municipality'.

3. No quotation will be considered unless submitted on this RFQ document.

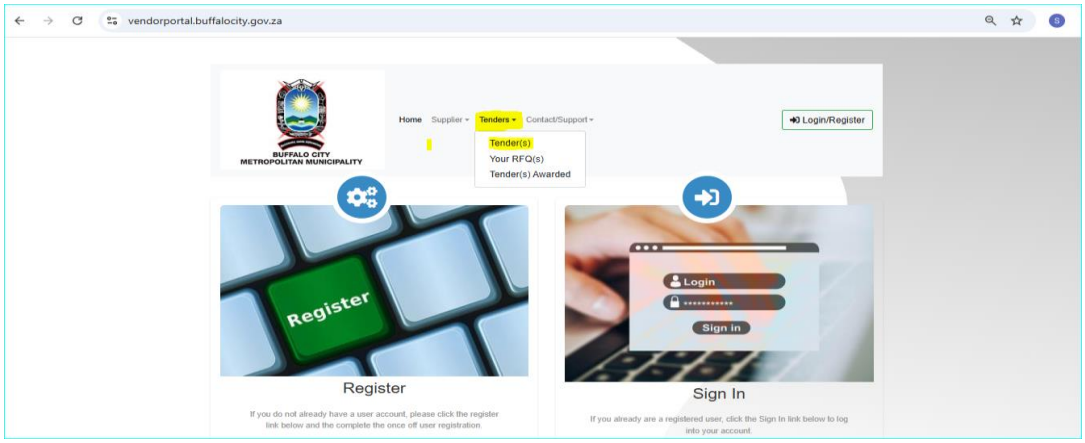
4. The whole original RFQ document, as issued by BCMM must be submitted. A quotation will be considered invalid and will not be accepted, if any part of this RFQ document is not submitted.

5. Bidders must submit one RFQ offer only, either as a single tendering entity or as a member of a joint venture.

6. Telephonic, telegraphic, telex, facsimile or emailed RFQ submissions will not be accepted.

7. Any portion of the RFQ document not completed will be interpreted as 'not applicable'. Notwithstanding the afore-going, failure to complete any compulsory portion of the RFQ document will result in the RFQ submission being declared non-responsive.

8. **Quotations must be properly received and submitted online before the closing date and Time 11:00am on the BCMM Vendor Portal by logging in with your username and password and locate the tender advert under RFQs see below link to the portal and contact details for any assistance needed regarding submission of RFQ on the portal or the creation of the portal profile.**



Link to Vendor Portal: https://vendorportal.buffalocity.gov.za/

E-mail: eprocurement@buffalocity.gov.za
Telephone: 0437053269/0437481098

9. **BCMM accepts no responsibility for ensuring that quotations are submitted on the BCMM Vendor Portal platform, and should a quotation be placed on the SCM Tender box the response will not be accepted** only submitted on vendor portal responses will be accepted.

10. **BCMM reserves the right to accept:**

    10.1 the whole quotation or part of a quotation or any item or part of any item, or to accept more than one quotation (in the event of a number of items being offered), and BCMM is not obliged to accept the lowest or any quotation;

    10.2 a quotation which is not substantially or materially different from the RFQ specifications.

11. BCMM shall not consider quotations that are received after the closing date and time, as specified in the RFQ advertisement.

12. BCMM will not be held responsible for any expenses incurred by bidders in preparing and submitting quotations.

13. BCMM may, after the RFQ closing date, request additional information or clarification of submitted quotations, in writing.

14. A quotation may be rejected as non-responsive if the bidder fails to provide any clarification requested by BCMM within the time for submission stated in the written request for such clarification.

15. A bidder may request in writing, after the closing date, that its quotation be withdrawn. Such withdrawal will be permitted or refused at the sole discretion of BCMM after consideration of the reasons for the withdrawal, which shall be fully set out by the bidder in such written request for withdrawal.

16. The RFQ document must be signed by a person duly authorised to do so.

17. Quotations submitted by joint ventures, consortia, partnerships shall be accompanied by a joint venture, consortium, partnership agreement, in which it is defined precisely the conditions under which the joint venture, consortium or partnership will function, its period of duration, the persons authorised to represent and obligate it, the participation of the several firms of which it is formed, and any other information necessary to permit a full appraisal of its functioning.

18. **Once the RFQ is awarded, all purchases will be made through an official BCMM Purchase Order. Therefore no goods must be delivered or services rendered before an official Purchase Order has been forwarded to the successful bidder. The successful bidder must then deliver or render service upon receiving an official signed Purchase Order from BCMM.**

19. **Evaluation of RFQs**

19.1 **Quotations will be evaluated in accordance with the evaluation criteria set out in the Special Conditions of the Request for Quotations**.

19.2 Quotations will be evaluated for price and preference using the 80/20 preference points system as follows –

Price	80
Specific Goals	20

19.3 Unless otherwise stated in the Special Conditions, a contract will be concluded with the bidder who complies with the evaluation criteria, and scores the highest total price, BBBEE and locality points.

19.4 Bidders may quote inclusive of VAT irrespective whether or not they are VAT vendors. In the calculation of price points,

20. **Test for Responsiveness**

20.1 **Invalid Submissions**

Quotations shall be invalid if:

(a) The quotation submission is not sealed when submitted into the tender box.

(b) The quotation submission is not completed in non-erasable ink.

(c) The form of offer has not been completed.

(d) The bidder has been listed on the National Treasury's Register for Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004, or has been listed on the National Treasury's List of Restricted Suppliers and who is therefore prohibited from doing business with the public sector.

(e) The bidder is prevented from doing business with BCMM in terms of Regulation 38 and 44 of the Supply Chain Management Regulations (MFMA).

20.2 **Non-responsive Submissions**

Quotations will be declared as non-responsive and eliminated from further evaluation in the following circumstances –

(a) The submission has not achieved the minimum score for functionality as set out in the evaluation criteria, where functionality is applicable.

(b) Where there are material deviations or qualifications to the RFQ which in BCMM's opinion would –

(i) Detrimentally affect the scope, quality or performance of the works, services or supply identified in the scope of works;
(ii) Significantly change BCMM's or the bidder's risks and responsibilities under the contract, or
(iii) Affect the competitive position of the bidder, or other bidders presenting responsive submissions, if it were to be rectified.

(c) The submission will be declared non-responsive if the bidder fails to adhere to a written request (within the specified period set out in such request) to –

(i) Comply with the general conditions applicable to RFQs as contained in the BCMM Supply Chain Management Policy;
(ii) Complete and/or sign any declarations and/or authorisations;
(iii) Submit items 2 - 3 of the list of returnable documents in Part 2 (section 2.1) of this bid document.

(d) The bid will be declared non-responsive in the event that the bidder's tax matters, as verified on the government Central Supplier Database, are shown not be in order, and the bidder fails to ensure that its tax matters are in order within such timeframe as may be required by BCMM in writing.

21. **Clarification of quotation after submission**

The bidder must provide clarification of its submission in response to a request to do so from BCMM during the evaluation process. This may include providing a breakdown of rates or prices and correction of arithmetical errors by the adjustment of certain rates or item prices (or both). No change in the competitive position of bidders or substance of the submission may be sought, offered, or permitted.

22. **Provide other material**

The bidder shall provide, on request by BCMM, any other material that has a bearing on the RFQ submission, the tenderer's commercial position (including notarized joint venture agreements), or samples of materials, considered necessary by BCMM for the purpose of a full and fair risk assessment. Should the bidder not provide the material, or a satisfactory reason as to why it cannot be provided, by the time for submission stated in BCMM's request, BCMM may regard the RFQ submission as non-responsive.

23. **Inspections, tests and analysis**

The bidder shall, at the request of BCMM, provide access during working hours to its business premises for any inspections, tests and analyses as required for the RFQ.

24. **Securities, bonds, policies, etc**

If required, the bidder must submit for BCMM's acceptance before formation of the contract, all securities, bonds, guarantees, policies and certificates of insurance required in terms of the conditions of contract.

25. **BCMM supplier database**

25.1 **Bidders must be registered on the BCMM Supplier Database, or meet the listing criteria set out in the BCMM Supply Chain Management Policy, in order to be considered responsive to the RFQ.**

25.2 Bidders must be registered within 7 days of being requested to do so, failing which its submission shall be declared to be non-responsive.

25.3 It is each bidder's responsibility to keep all the information on the BCMM Supplier Database updated. If any information required (e.g. tax clearance certificate, CIDB certificate, etc) is not valid or has expired, all transactions with the vendor may, in the sole discretion of BCMM, be suspended until such time as the correct, verified information is received.

26. **Tax compliance status**

26.1 **No award shall be made to a person whose tax matters have not been declared to be in order by the South African Revenue Service (SARS**).

26.2 **Each party to a consortium, joint venture or partnership must comply with the above**.

27. **Declarations and authorisation**

Bidders are required to complete all statutory declarations and authorisations in the schedules attached to this RFQ document, failing which the submission may be declared non-responsive.

28. **Samples**

If the specifications require a bidder to provide samples, these shall be provided strictly in accordance with the instructions set out in the special conditions of the RFQ below.

29. **Alterations to tender document**

Bidders may not make any alterations or additions to the RFQ document, except to comply with instructions issued by BCMM, or as are necessary to correct errors made by the bidder. All signatories to the RFQ submission shall initial all such alterations. Erasures and the use of masking fluid are prohibited.

30. **Objections, Complaints, Queries and Disputes / Appeals in terms of Section 62 of the Systems Act**

30.1 **Objections, complaints, queries and disputes**

Persons aggrieved by decisions or actions taken by BCMM in the implementation of the supply chain management system or any matter arising from a contract awarded in terms of the supply chain management system may, within 14 days of the decision or action, lodge a written objection or compliant or query or dispute against the decision or action.

30.2 **Section 62 Appeals**

(a) In terms of section 62 of the Systems Act, a person whose rights are affected by a decision taken by a political structure, political office bearer, councillor or staff member of a municipality in terms of a power or duty delegated or sub-delegated by a delegating authority, may appeal against that decision by giving written notice of the appeal and reasons to the Accounting Officer within 21 days of the date of notification of the decision.

(b) An appeal shall contain the following:
(i) The reasons and/or grounds for the appeal;
(ii) The manner in which the appellant's rights have been affected;
(iii) The remedy sought by the appellant.

30.3 **Lodging of appeals, objections, complaints, queries and disputes relating to this tender**

Appeals, objections, complaints, requests for information, queries and disputes must be submitted in writing to the Office of the Municipal Manager, 10th Floor, Trust Centre Building, Cnr of Oxford & North Streets, East London, OR by email, amandaq@buffalocity.gov.za .

30.4 **Additional objective criteria as per section 2(1)(f) of the PPPFA**, will apply, as indicated in the tender document and which may include, but is not limited to:

- Poor track record of the preferred bidder.
- Unrealistic price offering which is not market related.
- Unrealistic own conditions set by the bidder.

When using the list of accredited prospective providers, the municipal manager must promote ongoing competition amongst providers, including by inviting providers to submit quotations on a rotation basis, unless differently specified during the procurement process

1.2 SPECIAL CONDITIONS OF THE REQUEST FOR QUOTATIONS (RFQ)

The special conditions qualify, or are in addition to the general conditions in section 1.1 above. In the event of any ambiguity or inconsistency between the general conditions and the special conditions, the latter shall have precedence.

These special conditions, the general conditions, and the returnable schedules are only required for evaluation purposes, and shall not form part of any contract arising from the invitation to tender.

General Conditions Clause No.	Additions or Variations to General Conditions
Clause 13 & 21 **CLARIFICATION OF RFQ SUBMISSION**	Where a bidder is requested to provide additional information or clarification of its submission, this shall not be an opportunity for the bidder to bolster its submission in any way, so as to afford it an unfair competitive advantage.
Clause 16 **AUTHORITY OF SIGNATORY**	The bidding entity must submit a letter of authority on its letterhead authorising the signatory to this RFQ to sign all documents in connection with the RFQ, and any contract which may arise therefrom, on behalf of the bidding entity. The letter of authority must be attached to Schedule A.
Clause 18	After the Service provider has been notified of the Award and signs Letter of Award, the bidder will have to wait for an official signed Purchase Order before commencing with the delivery or rendering of services appointed for.
Clause 19 **EVALUATION OF RFQs**	RFQs will be evaluated in accordance with the evaluation criteria set out on page 09 of this document.
Clause 23 **INSPECTION, TESTS AND ANALYSES**	No inspections, tests and analyses shall be required for this RFQ.

1.3 RFQ EVALUATION CRITERIA

In order to ensure that all bids are evaluated on equal footing, bidders must comply with the prescribed method of preparing the responses to the tender. Bidders are advised that the evaluation criteria that will be used for this tender is as follows:

The tender will be deemed non-responsive should the tenderer fail to provide written evidence of the following compulsory criteria:

No.	COMPULSORY CRITERIA	EVIDENCE REQUIRED
A.	**Proof of registration with Contractors Industry Development Board** Only those tenderer's who are registered with the **CIDB**, or are capable of being so registered prior to the evaluation of submissions, in a contractor grading designation of: **1GB or higher** for Building Works	Clear Copy of Contractors Certificate of Registration with CIDB.
B.	**Previous Experience** Tenders are required to submit a detailed list and proof of at least Three (3) construction projects with similar work experience that have been successfully completed by the tendering entity.	Copies of Orders **or** Award Letters **and** the Corresponding Completion Certificates **or** Confirmation of completion of works for each successfully completed project as proof of projects undertaken. ALL DOCUMENTS MUST BE **SIGNED by the organization issuing the documents.**

Note:

- **Where Joint Ventures are undertaken, each partner firm is to provide the information as requested above (At least one partner must meet the minimum requirement).**
- **It is the tenderers responsibility to ensure that all documentation submitted is unambiguous and concise as well as in accordance with the aforementioned requirements. BCMM accepts no liability for unsuccessful submissions due to lack of proper and sufficient supporting documentation.**

(please note non-compliant CDS, Service providers must ensure to provide a valid /updated tax compliance CSD report within 7 working days, failure to do so will lead to disqualification)

1.4 RETURNABLE DOCUMENTS

In addition to the requirements stipulated in this tender, tenderers are required to submit the documentation listed below.

Failure to submit a BBBEE certificate will result in no points being allocated to the bidder for BBBEE.

ITEM NO.	RETURNABLE DOCUMENT	AVAILABLE (TICK √)
1.	Valid certified copy of BBBEE certificate or sworn affidavit; if points are claimed (a copy of a certified certificate will not be accepted)	
1.1	A sworn affidavit confirming annual total revenue and level of black ownership, if bidder is an Exempted Micro Enterprise (EME) or Qualifying Small Enterprise (QSE)	
1.2	Valid or certified copy of BBBEE certificate, if bidder is a Trust, Joint Venture or Consortium that is a legal entity	
1.3	Valid certified copy of consolidated BBBEE scorecard, if bidder is a Trust, Joint Venture or Consortium that is an unincorporated entity	
2.	Signed copy of Joint Venture or Consortium Agreement, if bidder is a Joint Venture or Consortium	
3.	***Municipal Debt Clearance / Municipal Account Requirement*** 1. ***The bidder must submit a valid original or certified copy of one of the following documents:*** • ***Municipal Debt Clearance Certificate; or*** • ***Statement of Municipal Account; or*** • ***Valid Lease Agreement; or*** • ***Letter from the relevant Ward Councillor confirming that the bidder or individual concerned is not liable for municipal rates and taxes.*** 2. ***The requirement applies to:*** • ***The bidding entity; and*** • ***Each Director/Member of the bidding entity who owns immovable property.*** 3. ***The submitted Municipal Debt Clearance Certificate or Statement of Municipal Account must demonstrate that the relevant account holder is not in arrears with municipal rates, taxes and/or municipal service charges for a period exceeding 90 days (three months).***	
4.	ID copies of directors	

5.	Print-out of Tax Clearance Certificate	
6.	Current Central Supplier Database printout	

In the event that the bidding entity is a joint venture, consortium, or partnership, each partner must supply the above information.

NOTE:

Bidders' Tax Compliance Status before award of Formal Written Quotation will be verified on Central Supplier Database. Therefore bidders are required to ensure that they are registered on the database (CSD) upon submission of this RFQ.

1.5 RETURNABLE SCHEDULES

All returnable schedules below must be completed by the bidding entity, save for those schedules which are not applicable to it in which case the bidder must indicate which schedules are not applicable. Should the bidder fail to complete all applicable and compulsory schedules, its quotation submission shall be deemed to be non-responsive in accordance with clause 20.2 (d) (ii) of the general conditions.

The schedules required to be completed are as listed below –

Schedule A	Letter of Authority for Signatory
Schedule B	Confirmation of Registration of Bidder on Central Supplier Database (CSD)
Schedule C	Guaranteed proof of delivery
Schedule D	Municipal Bidding Documents

SCHEDULE A – LETTER OF AUTHORITY FOR SIGNATORY

Indicate the status of the bidder by ticking the appropriate box hereunder with an x.

COMPANY	CLOSE CORPORATION	PARTNERSHIP	JOINT VENTURE	SOLE PROPRIETORSHIP

NOTE:

BIDDERS MUST ATTACH A LETTER OF AUTHORITY TO THIS PAGE, AUTHORIZING THE SIGNATORY TO THIS RFQ TO SIGN ALL DOCUMENTS IN CONNECTION WITH THE RFQ AND ANY CONTRACT WHICH MAY ARISE THEREFROM, ON BEHALF OF THE BIDDING ENTITY.

SCHEDULE B – CONFIRMATION OF REGISTRATION OF BIDDER ON CENTRAL SUPPLIER DATABASE (CSD)

NAME OF BIDDER	REGISTERED ON CSD? (YES/NO)	CSD SUPPLIER NUMBER

Bidders are required to register as suppliers on the government Web-based Central Supplier Database (CSD) prior to submission of this RFQ, and provide their CSD supplier number in the table above. If not registered on submission of this RFQ, bidders will be required to register on the CSD within such timeframe as stipulated by BCMM.

It is the responsibility of a bidder to ensure that this requirement is complied with. In the case of Joint Ventures and Consortia, this requirement will apply to each party to the Joint Venture or Consortium.

BIDDER'S SIGNATURE: ……

SCHEDULE C – COMMITMENT TO SUPPLY AND DELIVER COMMODITIES WITHIN 12 WEEKS AFTER RECEIPT OF ORDER

I, _____ the fully authorised representative of (Bidder)

Hereby certify that should

_____ (Bidder) be

Appointed to deliver the items required in this RFQ, that it will do so within 12 weeks of having received an official BCMM order.

……

REPRESENTATIVE OF
BIDDER(NAME AND SIGNITURE)

SCHEDULE D – MUNICIPAL BIDDING DOCUMENTS

MBD 4

DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state[1].

2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.

3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

   3.1 Full Name of bidder or his or her representative:……

   3.2 Identity Number: ……

   3.3 Position occupied in the Company (director, trustee, shareholder[2]):

   ……

   3.4 Company Registration Number: ……

   3.5 Tax Reference Number: …….

   3.6 VAT Registration Number: ……..

   3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

   3.8 Are you presently in the service of the state? **YES / NO**

   3.8.1 If yes, furnish particulars…..……

   ……..

[1] MSCM Regulations: "in the service of the state" means to be –
(a) a member of –
   (i) any municipal council;
   (ii) any provincial legislature; or
   (iii) the national Assembly or the national Council of provinces;

(b) a member of the board of directors of any municipal entity;
(c) an official of any municipality or municipal entity;
(d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
(e) a member of the accounting authority of any national or provincial public entity; or
(f) an employee of Parliament or a provincial legislature.

[2] Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

3.9 Have you been in the service of the state for the past twelve months? ……**YES / NO**

3.9.1 If yes, furnish particulars……..……..

……

3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? …….. …… **YES / NO**

3.10.1 If yes, furnish particulars ……..

……

3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid?.....**YES / NO**

3.11.1 If yes, furnish particulars……

…….....

3.12 Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state?.....**YES / NO**

3.12.1 If yes, furnish particulars…….

……

3.13 Are any spouse, child or parent of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state?.....**YES / NO**

3.13.1 If yes, furnish particulars……...

……

3.14 Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract. **YES / NO**

3.14.1 If yes, furnish particulars……..

……..

4. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	State Employee Number

…… ……

Signature **Date**

..…….. ……

Capacity **Name of Bidder**

MBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

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1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

(*delete whichever is not applicable for this tender*).

a) The applicable preference point system for this tender is the 80/20 preference point system.

b) 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

(a) Price; and

(b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	**80**
SPECIFIC GOALS	**20**
Total points for Price and SPECIFIC GOALS	**100**

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

(a) **"tender"** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;

(b) **"price"** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;

(c) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

(d) **"tender for income-generating contracts"** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and

(e) **"the Act"** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80\left(1 - \frac{Pt - P\,min}{P\,min}\right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tende

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 is allocated for price on the following basis:

80/20

$$Ps = 80\left(1 + \frac{Pt - P\,max}{P\,max}\right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that either the 80/20 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the and 80/20 preference point system.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

B-BBEE POINTS

B-BBEE Status Level of Contributor	Number of Points for Preference (80/20)
1	10
2	8
3	6
4	4
5	2
6	2
7	2
8	2
Non-compliant contributor	0

A tenderer must submit proof of its BBBEE status level contributor.

Failure on the part of a tenderer to submit An original B-BBEE Verification Certificate from a Verification Agency accredited by the South African National Accreditation System (SANAS), or a sworn affidavit confirming annual turnover and level of black ownership in case of an EME and QSE together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

LOCALITY

10 points will be allocated to promote locality, and points will be allocated as follows:

Local area of supplier	Number of Points for Preference
	80/20
Within the boundaries of Buffalo City	10
Within the boundaries of the Eastern Cape	2
Outside of the boundaries of the Eastern Cape	0

Failure on the part of tenderer to submit the following:

• where the tenderer is the owner of the property / business: o Municipal account registered in the name of the tenderer not older than 3 months.

• where the tenderer is not the owner of the property / business: o A valid lease agreement; or o Affidavit from the property owner that the address used to claim points in the MBD 6.1 is being rented out to the tenderer at no cost not older than 3 months.

• where the tenderer submitted incorrect or outdated information (account, lease agreement or affidavit) or none of the above, it will be interpreted to mean that preference points for Locality are not claimed

DECLARATION OF POINTS CLAIMED BY SERVICE PROVIDER

Bidders who claim points in respect of B-BBEE and Locality must complete the following:

80/20 B-BBEE Status level Contributor	B-BBEE Status Level of Contribution Points 10 Points	Locality Points 10 Points	Total Points Claimed 20 points

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm…….

4.4. Company registration number: ……...

4.5. TYPE OF COMPANY/ FIRM

- □ Partnership/Joint Venture / Consortium
- □ One-person business/sole propriety
- □ Close corporation
- □ Public Company
- □ Personal Liability Company
- □ (Pty) Limited
- □ Non-Profit Company
- □ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

i) The information furnished is true and correct;

ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;

iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –

(a) disqualify the person from the tendering process;

(b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;

(c) cancel the contract and claim any damages which it has suffered

as a result of having to make less favourable arrangements due to such cancellation;

(d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and

(e) forward the matter for criminal prosecution, if deemed necessary.

.....

SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME: .....

DATE: .....

ADDRESS: .....

.....

.....

.....

MBD 8

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

1 This Municipal Bidding Document must form part of all bids invited.

2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.

3 The bid of any bidder may be rejected if that bidder, or any of its directors have:

a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
b. been convicted for fraud or corruption during the past five years;
c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).

4 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the *audi alteram partem* rule was applied). **The Database of Restricted Suppliers now resides on the National Treasury's website(**www.treasury.gov.za**) and can be accessed by clicking on its link at the bottom of the home page.**	Yes ☐	No ☐
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? **The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.**	Yes ☐	No ☐
4.2.1	If so, furnish particulars:		

4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes ☐	No ☐
4.3.1	If so, furnish particulars:		
Item	**Question**	**Yes**	**No**
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes ☐	No ☐
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes ☐	No ☐
4.7.1	If so, furnish particulars:		

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME) ……..……..…… CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

……... **Signature**

…….. **Date**

……. **Position**

…….. **Name of Bidder**

1 This Municipal Bidding Document (MBD) must form part of all bids[1] invited.

2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).[2] Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.

3 Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:

a. take all reasonable steps to prevent such abuse;

b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and

c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.

4 This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.

5 In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

[1] Includes price quotations, advertised competitive bids, limited bids and proposals.

[2] Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

MBD 9

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

_____

(Bid Number and Description)

in response to the invitation for the bid made by:

_____

(Name of Municipality / Municipal Entity)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word “competitor” shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:

    (a) has been requested to submit a bid in response to this bid invitation;
    (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
    (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium[3] will not be construed as collusive bidding.

7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
   (a) prices;
   (b) geographical area where product or service will be rendered (market allocation)
   (c) methods, factors or formulas used to calculate prices;
   (d) the intention or decision to submit or not to submit, a bid;
   (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
   (f) bidding with the intention not to win the bid.

8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.

9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

[3] Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

MBD 9

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

……	……
Signature	Date
……	……
Position	Name of Bidder

2.1 AGREEMENT & CONTRACT DATA

2.1.1 FORM OF OFFER AND ACCEPTANCE

PART 1 (<u>OFFER</u> TO BE COMPLETED BY THE BIDDER)

1. Buffalo City Metropolitan Municipality has solicited offers to enter into a contract for the procurement of

ORIENT THEATRE - UPGRADE FRONT ENTRANCE WET WORKS

2. I, the Bidder, hereby undertake to supply and deliver all or any of the goods and/or works; OR render the services described in the attached bidding documents to BCMM in accordance with the requirements and specifications stipulated in RFQ number **RFQ/DHL/2026-27/381** at the price/s quoted. My offer/s remains binding upon me and open for acceptance by the purchaser during the validity period indicated and calculated from the closing time of RFQ.

3. The following documents shall be deemed to form and be read and construed as part of this Agreement:

   (i) The Scope of Work;
   (ii) This RFQ document, *viz*
   - Scope of Services;
   - The Pricing Data;
   - This Form of Offer & Acceptance;

   (iii) Bidder's RFQ submission;
   (iv) The Special Conditions of Contract;
   (v) The General Conditions of Contract; and
   (vi) Any Service Level Agreement that may be concluded by the appointed bidder and BCMM.

4. I confirm that I have satisfied myself as to the correctness and validity of my quote; that the price(s) and rate(s) quoted cover all the goods and/or works specified in the RFQ document; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.

5. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.

6. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.

7. I confirm that I am duly authorized to sign this contract.

The **TOTAL QUOTATION AMOUNT** inclusive of value-added tax (where applicable) is

..... Rand

(in words); R . . . . . (in figures)

This offer may be accepted by the authorised BCMM representative signing the acceptance part of this form of offer and acceptance and returning one copy of this document to the bidder before the end of the period of validity stated in the tender conditions, whereupon the bidder becomes the party named as the appointed service provider in terms of the conditions of contract identified in the contract data.

NAME (PRINT) ……..

CAPACITY ……..

SIGNATURE ……..

NAME OF FIRM ……..

DATE ……..

FAILURE BY THE BIDDER TO SIGN OR FILL IN THIS FORM SHALL DISQUALIFY ITS SUBMISSION.

PART 2 (ACCEPTANCE TO BE COMPLETED BY BCMM)

By signing this part of this form of offer and acceptance, BCMM accepts the bidder's offer. In consideration thereof, BCMM shall pay the appointed service provider the amount due in accordance with PART 1 of this offer and acceptance. Acceptance of the bidder's offer shall form an agreement between BCMM and the bidder upon the terms and conditions contained in this agreement and in the contract that is the subject of this agreement.

1. I…….. in my capacity as ……GM……..…. …… accept your bid under reference number **RFQ/DHL/2026-27/381** dated ……. for the supply or the rendering of services indicated hereunder and/or further specified in the annexure(s).

2. An official order indicating service delivery instructions is forthcoming.

3. I undertake to make payment for the services rendered in accordance with the terms and conditions of the contract, within 30 (thirty) days after receipt of an invoice.

DESCRIPTION OF SUPPLY/ SERVICE	PRICE (ALL APPLICABLE TAXES INCLUDED)	COMPLETION DATE	B-BBEE STATUS LEVEL OF CONTRIBUTION	LOCALITY
ORIENT THEATRE - UPGRADE FRONT ENTRANCE WET WORKS				

4. I confirm that I am duly authorized to sign this contract.

SIGNED AT …… ON ……..

NAME (PRINT) …….

SIGNATURE …….

OFFICIAL STAMP

2.1.2 CONTRACT DATA

GENERAL CONDITIONS OF CONTRACT

The contract will be administered in terms of the **General Conditions of Contract 2015** as issued by National Treasury.

A copy of the General Conditions of Contract may be obtained from the National Treasury website – www.treasury.gov.za

2.2 PRICING DATA

2.2.1 PRICING INSTRUCTIONS

(i) The rates and prices submitted by the bidder must be entered into the pricing schedule below.

(ii) The quotation amount must be inclusive of VAT, where the bidder is a registered VAT vendor.

(iii) Bidders must provide rates that are fixed for the duration of the contract and not subject to adjustment except as provided for in the conditions of contract.

(iv) Bidders are required to pay attention to clause 25 of the general conditions (imbalance in quoted rates).

(v) Should there be a discrepancy between the total quotation amount in the pricing schedule, and that in the form of offer; the price in the form of offer will take precedence. Where there is a discrepancy between the amount in figures and the amount in words, the amount in words will govern.

(vi) The pricing sheet is to be signed and stamped by the prospective company.

2.2.2 PRICING SCHEDULE

ORIENT THEATRE - UPGRADE FRONT ENTRANCE WET WORKS

NO.	DESCRIPTION/ BILL OF QUANTITIES	UNIT	QTY	AMOUNT	TOTAL
BRICK WORK & PLASTERING					
1	Cement stock bricks 14 MPA	qty	1500		
2	Cement 50kg	qty	20		
3	Sand	m^3	3		
4	Brick force 2.8mm galvanized (20m roll)	qty	12		
5	Concrete	m^3	2		
6	Lintels 2.7m	qty	12		
7	Lintels 2.1m	qty	24		
8	DPC plastic sheet 250 micron (3m X 30m)	qty	1		
9	Reinforcing bars 10mm x 6m	qty	14		
10	Face brick closest matching (sample on site)	qty	40		
11	Scaffolding/building trestles and profiles	qty	All		
DEMOLISHING & DEBRIS REMOVAL.					
12	Demolishing and removal of all broken out brick and concrete as per detailed in items 1; 2; 3; 4; 9; 10. And dispose of in accordance with the applicable municipal bylaws.	qty	all		
ALUMINUM DOORS & WINDOWS					
13	Supply an installation of purpose made double doors with aluminum panel cladding fill and complete with all ironmongery	qty	2		
14	Supply an installation of purpose made Single doors complete with aluminum panel cladding fill and all ironmongery	qty	2		
15	Supply an installation of windows with double sliding openings (lockable) at the bottom of the window and sound openings on the top fixed glazing	qty	4		
16	Cisa master range pair shape cylinder locks, with 3 keys supplied with each lock.	qty	4		
TILING					
17	Tiles, institutional subway tiles (+-75mm x 150mm) M^2	m^2	130		

18	Tiles, institutional subway tiles (+-75mm x 150mm) M² (for storage purpose in the event of future repairs)	m²	20		
19	Tiling adhesive (outdoor) 20 kg	qty	25		
20	Tiling adhesive polymer-modified or latex-based additives 5 L	qty	6		
21	Bonding liquid 20 L	qty	1		
22	Tiling spacers 3mm	qty	All		
23	Tile edging 316 grade stainless steel (meters)	m	60		
24	Tile expansion joints 316 stainless steel with UV stable rubber joint.	m	48		
25	Grouting (outdoor) 20 kg	qty	7		
26	Grouting adhesive polymer-modified or latex-based additives 5 L	qty	5		
27	Tile and grouting cleaning agents 5L	qty	4		
PAINTING					
28	To scrape down, open cracks Polyfilla and sand ticket office walls and ceiling to a smooth surface and wash all dust residue. Apply 2 x coats of solvent base plaster primer to newly plastered areas, (aluminum doors & windows) Apply 1 x coat of solvent based universal primer to walls and ceiling and 2 x topcoats od mid sheen washable acrylic PVA paint. (M²)	m²	38		
29	Apply 2 x coats of solvent base plaster primer to new plaster, and 2 x topcoats od mid sheen washable acrylic PVA paint, under the left-hand side of the bridge walk way where newly plastered wall constructed. (M²)	m²	8		
30	Newly installed Wendy plank ceiling to receive 1 x coat of solvent based universal under coat and 2 x topcoats of solvent baste non-drip enamel mat paint (prior to installation). All fixings to counter sunk and covered with a suitable non shrinking filler and sanded flush prior to last applied topcoat. (M²)	m²	12		
CEILINGS					
31	114mm x 38mm pine PAR rafters (meters)	m	12		
32	114mm x 38mm galvanized rafter hanger brackets	qty	20		
33	Galvanized Z brackets to secure centers of 114mm x 38mm rafters	qty	10		
34	38mm x 38mm brandering (meters)	m	40		

35	Wendy planks 225mm x 10mm x 3000mm	qty	22		
36	Fixings	qty	All		
37	316 grade stainless steel down lights	qty	4		
38	Down light globes 3/5 wat	qty	4		
39	20mm conduiting	qty	All		
40	20mm round boxes	qty	4		
41	20mm glands	qty	4		
42	1.5mm live, neutral & covered earth	qty	All		
GRANITE COUNTER TOPS					
	To supply and install Zimbabwe Black granite counter tops as per diagrams.				
43	Zimbabwe Black granite counter top (inside ticket office) 4500mm x 380mm	qty	1		
44	Zimbabwe Black granite counter tops x 2 (outside ticket office windows) +- 2000mm x 800mm	qty	2		
STORM WATER DRAINAGE					
45	Cement stock bricks 14 MPA	qty	200		
46	Cement 50kg	qty	4		
47	Sand	m^3	0.5		
48	Concrete	m^3	0.5		
49	Galvanized steel angle iron frame with fish tails cast into the concrete. (2620mm x 400mm)	qty	2		
50	FRP grating covers over channel. (2620mm x 400mm)	qty	2		
TORCH ON MEMBRANE					
51	Scrape off existing torch membrane, repair any visible cracks and apply new torch on flame-applied, modified bitumen membrane to create a seamless, watertight seal on the ticket office roofing deck. (M^2)	m^2	25		
LABOR					
52	Labor	qty	All		
TRANSPORT					
53	Transport & fuels	qty	All		
SECURITY					
54	Supply of site security for the duration of the installation	qty	All		

	SUB-TOTAL				
	VAT (15%)				
	TOTAL TENDER PRICE				

Name of Tenderer ……

Date …… Signature ……..

Company Stamp:

2.3 SCOPE OF WORK

2.3.1 Scope of Supply or Services

Buffalo City Metropolitan Municipality calls for formal written price quotations for:

ORIENT THEATRE - UPGRADE FRONT ENTRANCE WET WORKS

To construct new tied in brick and plastered pillars, counter top structures and header wall with concrete lintel decks to the existing entrance at Orient Theatre. To demolish portion of bridge wall and reinstate once steel roof strut is positioned and secured. To apply a level and plumb screed/plaster to bridge walls to accommodate tiling. To supply and install purpose made aluminium and doors and glazed windows. To lay tiling to entrance and bridge walls. To brake out concrete channel and install new concrete channel complete with FRP grating covers over channels. To remove all shrubbery and soil build up from the staired walk way to the lower left side hall escape door, including the drop off area located to the left of the lower hall escape door. All these are to be removed of debris and power cleaned. To supply and fit new purpose made meranti frame and door at the left-hand side of the stage, and new purpose made meranti door at the far right back outdoor exit of the stage complete with hinges and locks. To prepare front façade walls and bridge walls to receive tiling. To tile and grout external ticket walls and bridge walls. Supply and install new Wendy plank ceiling in front of new aluminium double doors complete with painting and 4 x 3/5-watt stainless steel down lights.

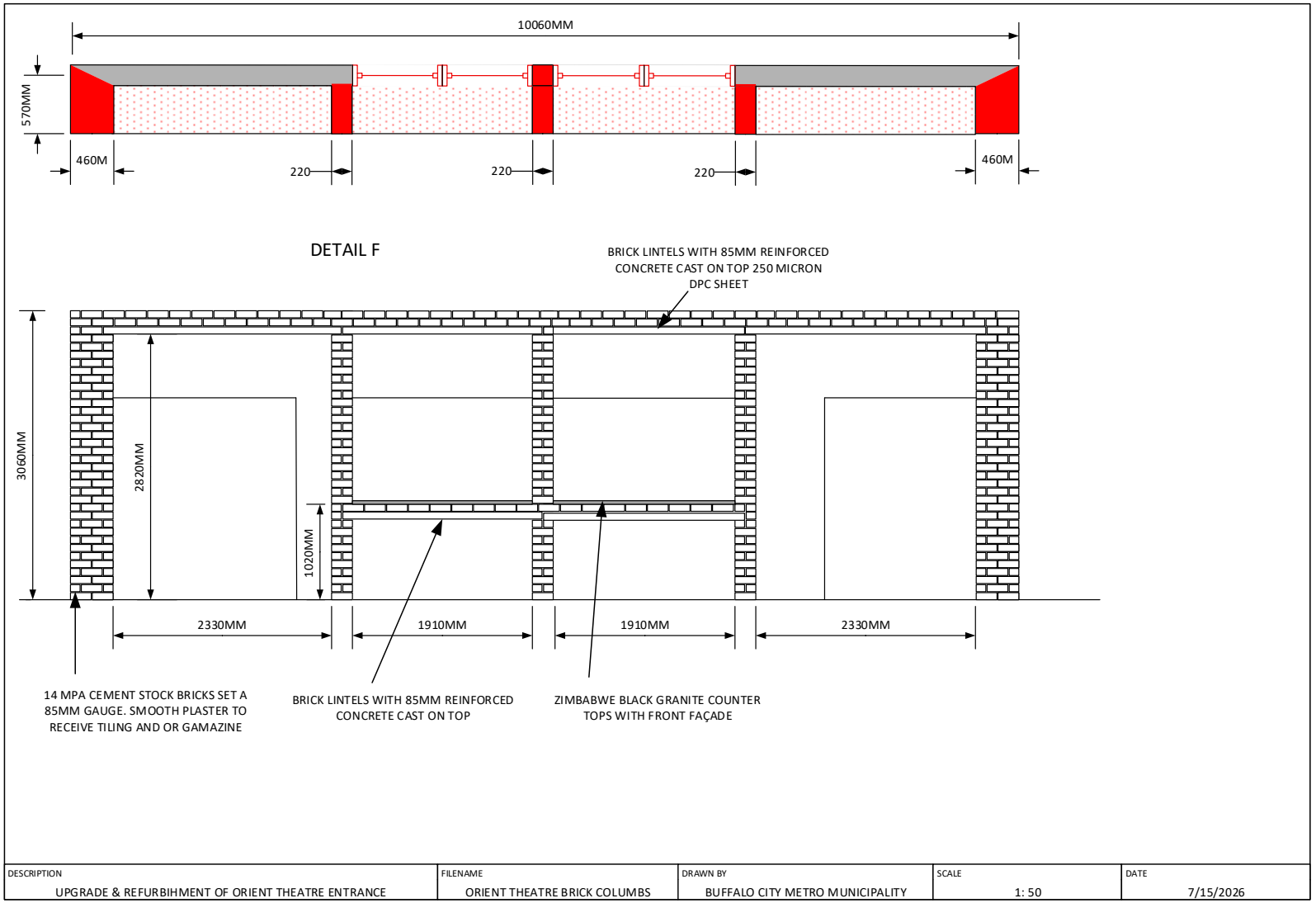
1. To chip out bricks at existing columns and wall to provide a toothed joint for new brick work. To build up new brick columns to match with existing wall thicknesses with 14MPA cement brick and 1: 5 mortar mix. Brick work to be square level and plumb. Brick work to built with 2.8mm heavy gauge galvanized brick force at every 4 course and every course above window and door height. To use precast lintels for the construction of the counter top bases and for the header wall decks to speed up the construction process. Header wall lintel deck to be covered with a 250-micron DPC plastic sheet and receive an 80mm thick mesh reinforced 30MPA concrete slab. All plastered surfaces to receive a 1: 5 plaster mortar mix and is to be square, level and plumb. All brick and plaster to comply with the requirements as set out in SANS 10400.
2. To demolish portion of bridge wall to accommodate steel roof strut and once the steel roof strut is positioned and secured the wall is to be reinstated to enclose the steel strut. The steel strut is to receive two coats of bituseal plastic paint on all surfaces that come into contact with mortar. Plaster reinstated brick work.
3. Remove existing frames and doors and windows as follows 2 x double doors at the entrance to Orient Theatre. 2 x single doors situated in the ticket office and the windows and frames at the ticket office. Make good all reveals to accommodate new aluminum door frames and doors and new glazed aluminum windows as set of in the diagrams. Allow for plastering up of 3 x new 4 x 4 electric plug boxes, and 2 x new 2 x 4 switch boxes with 20mm conduiting.
4. Remove existing counter and cabinetry from the ticket office and dispose of. Scrape of existing floor tiles and prepare surface for new epoxy coating. (epoxy

coating does not for part of this contract) Scrape down, open cracks Polyfilla and sand ticket office walls and ceiling to a smooth surface and wash all dust residue. Apply 2 x coats of solvent base plaster primer to newly plastered areas, (aluminium doors & windows) Apply 1 x coat of solvent based universal primer to walls and ceiling and 2 x top coats od mid sheen washable acrylic PVA paint.

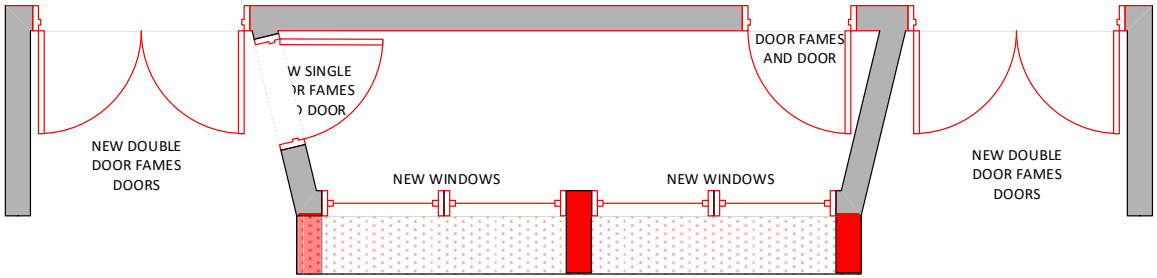
5. Supply and install 2 x purposed made double door aluminum doors and 2 x purposed made single aluminum doors. Doors to receive aluminum cladding not glass panels. Supply and install 4 x purpose made ticket office windows with shopfront aluminum specification complete with safety glass. All doors and windows to be inclusive of required ironmongery. Door locks to be Cisa master range pair shape cylinder locks, with 3 keys supplied with each lock. (color of aluminum to be advised)
6. To tile ticket of façades with institutional subway tiles in accordance to manufactures requirements and standards. Tiles to be level and plumb with equal spacing. All grouting to be mixed with a waterproofing agent to minimize the absorption of water and to minimize bonding failures. To tile bridge side walls with institutional subway tiles in accordance to manufactures requirements and standards. Tiles to be level and plumb with equal spacing. All grouting to be mixed with a waterproofing agent to minimize the absorption of water and to minimize bonding failures. (color and tile size will be advised)
7. To supply and install new ceilings in front of new Wendy plank ceiling in front of new aluminum double doors complete with painting and 4 x 3/5-watt stainless steel down lights. Ceiling frame constructed from 114mm x 38mm pine PAR rafters with 38mm x 38mm pine PAR branderings as purloins set apart no more than 400mm. Ceiling constructed from 10mm x 225mm fiber cement Wendy planks fixed to 38mm x 38mm branderings with a 10mm gap between Wendy planks with 316 grade stainless steel self-drilling screws for wood. Wendy planks to receive 1 x coat of solvent based universal under coat and 2 x top coats of solvent baste non-drip enamel mat paint. All fixings to counter sunk and covered with a suitable non shrinking filler and sanded flush prior to last applied top coat. Down lighting – 4 x 316 marine grade stainless steel 220v flush mounted down lights complete with cool white 3/5 wat LED globes. Down lights wiring to be placed in 20mm PVC conduiting with 9 x circular boxes, 1 at each down light point, complete with gland to receive down light cable. Lights wired with 1.5mm live, neutral and covered earth wire in a looping fashion. Wiring to extend to ticket office with 3m slack cable. (Wiring not to be to connected to building grid.) Position of lighting to be indicated by the elected BCMM official
8. To supply and install 30mm granite counter tops (Zimbabwe black) through a reputable supplier in accordance to the manufacture’s requirements and standards in front of the ticket offices newly installed aluminum windows, please ensure that the granite passes through under the windows and protrudes at least 100mm into the ticket office. Install granite top to newly installed steel counter frame inside ticket office and seal off all edge to wall gaps with the recommended polyurethane sealer. Granite counter top to be protected from scratching and chipping during the construction period.
9. To break out concrete channel and install new concrete channel complete 400mm wide x 300mm deep with galvanized steel angle iron frame with fish tails cast into the concrete and fitted with FRP grating covers over channels. To remove all shrubbery and soil build up from the staired walk way to the lower left side hall escape door, including the drop off area located to the left of the lower hall escape door. All these are to be removed of debris and power cleaned. To repair all

damaged face brick wall with the closest matching brick on left hand side stairs leading down to lower left hand side hall escape door. To repair damaged brick wall under the left-hand side of the bridge walk way with new concrete foundation, new cement stock brick and plaster. Apply 2 x coats of solvent base plaster primer to new plaster, and 2 x top coats od mid sheen washable acrylic PVA paint.

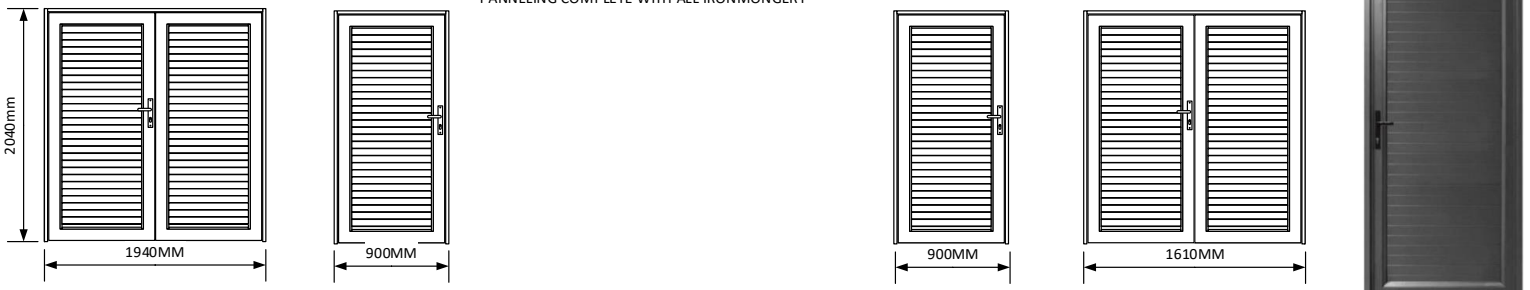
10. Scrape off existing torch membrane, repair any visible cracks and apply new torch on flame-applied, modified bitumen membrane to create a seamless, watertight seal on the ticket office roofing deck.
11. All building and associated construction works is to conform with all regulations as set out in the SANS national building regulations.
12. The contractor shall carry out all necessary site measurements before ordering materials or commencing fabrication, no claim arising from failure to verify dimensions on site or from the use of scaled dimensions shall be considered, and all queries should be directed to the dedicated municipal agent.
13. The municipal agent is to carry out as many as required manufacturing process inspections at the contractor's workshop/address before purpose made products are delivered or fitted to the site.
14. Contractor to provide written guarantee for all installations, workmanship for a period of 3 years
15. References to any trademark, name, patent, design, type, specific origin or producer is purely to establish a standard for requirements. Products, articles or tools or equipment of an equivalent or higher standard maybe substituted.
16. All works will be deemed to include all material and equipment required to complete the works successfully.
17. Pricing is to include transport and hiring of equipment.
18. The project must be completed within 12 weeks from receipt of order.
19. The site is to be left clean and tidy after completion of all works.



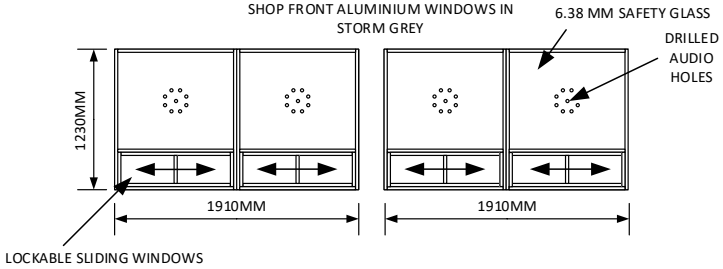
DESCRIPTION	FILENAME	DRAWN BY	SCALE	DATE
UPGRADE & REFURBIHMENT OF ORIENT THEATRE ENTRANCE	ORIENT THEATRE BRICK COLUMBS	BUFFALO CITY METRO MUNICIPALITY	1: 50	7/15/2026



SHOP FRONT ALUMIMIUN DOORS WITH HORIZONTAL ALUMINIUN PANNELING COMPLETE WITH ALL IRONMONGERY

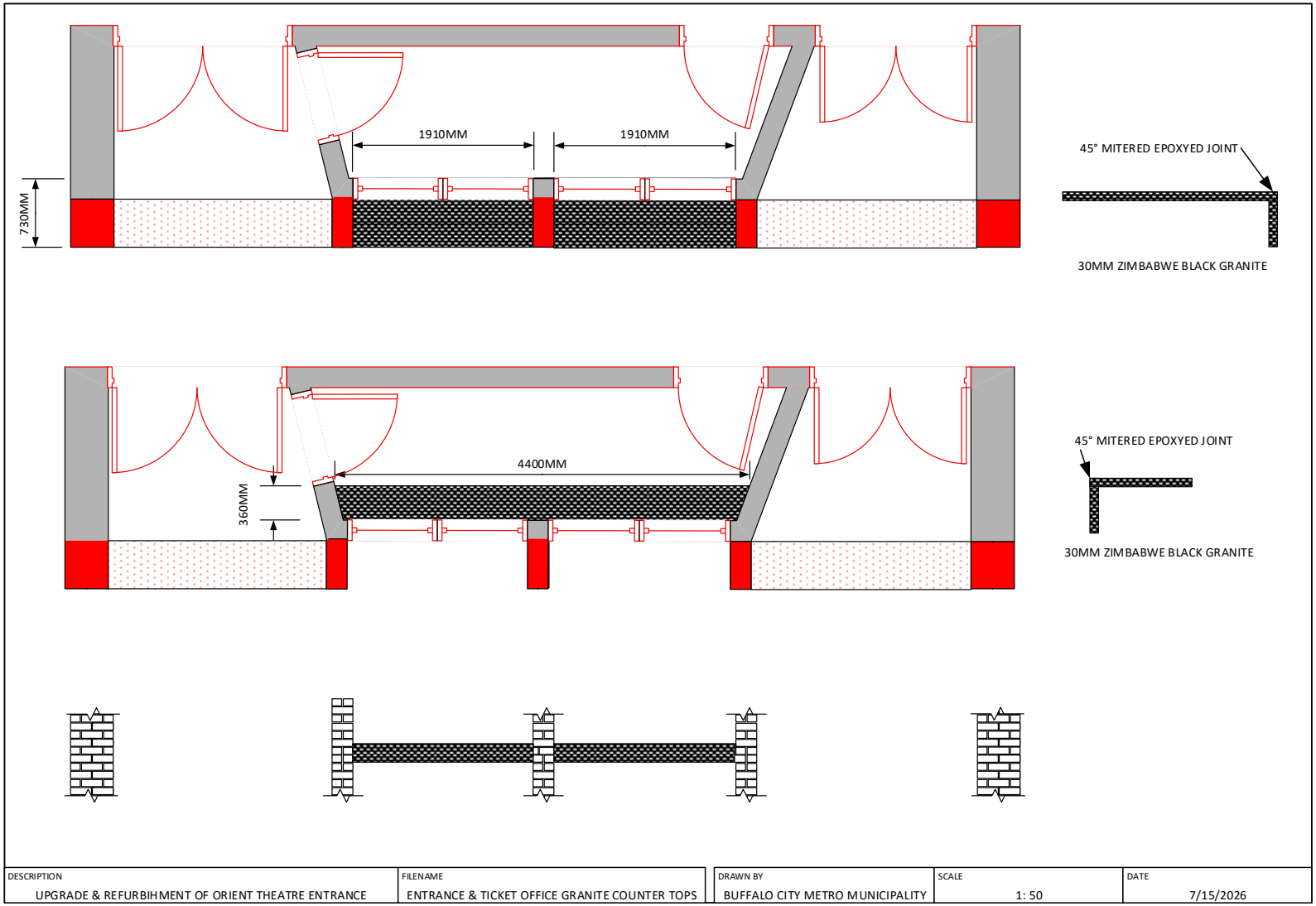


SHOP FRONT ALUMINIUM WINDOWS IN STORM GREY

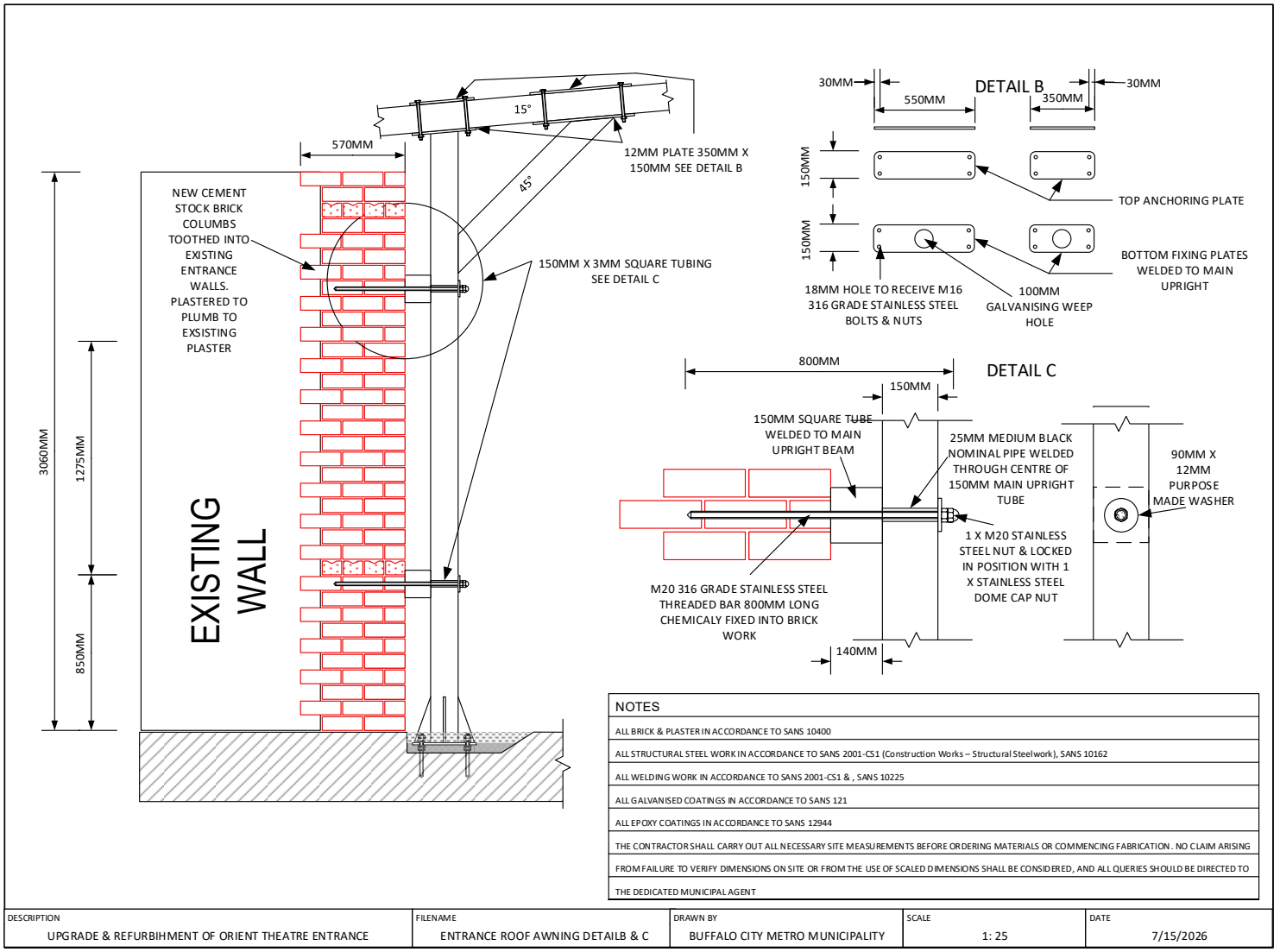


NOTES
ALL ALUMINUM WINDOWS, SHOPFRONTS, AND DOORS SHALL BE MANUFACTURED, SUPPLIED, AND INSTALLED IN STRICT ACCORDANCE WITH
SANS 10400 (NATIONAL BUILDING REGULATIONS), SANS 613 (MECHANICAL PERFORMANCE OF GLAZED APPLIANCES), AND SANS 10400-XA
(ENERGY EFFICIENCY). ALL FABRICATORS AND INSTALLERS MUST HOLD VALID AAAMSA (ARCHITECTURAL ALUMINUM MANUFACTURERS OF
SOUTH AFRICA) AND SAGGA (SOUTH AFRICAN GLASS AND GLAZING ASSOCIATION) COMPLIANCE CERTIFICATES.
THE CONTRACTOR SHALL CARRY OUT ALL NECESSARY SITE MEASUREMENTS BEFORE ORDERING MATERIALS OR COMMENCING FABRICATION.
NO CLAIM ARISING FROM FAILURE TO VERIFY DIMENSIONS ON SITE OR FROM THE USE OF SCALED DIMENSIONS SHALL BE CONSIDERED, AND
ALL QUERIES SHOULD BE DIRECTED TO THE DEDICATED MUNICIPAL AGENT

DESCRIPTION	FILENAME	DRAWN BY	SCALE	DATE
UPGRADE & REFURBIHMENT OF ORIENT THEATRE ENTRANCE	ALUMINIUM & GLAZING FRONT VIEW	BUFFALO CITY METRO MUNICIPALITY	1: 50	7/15/2026

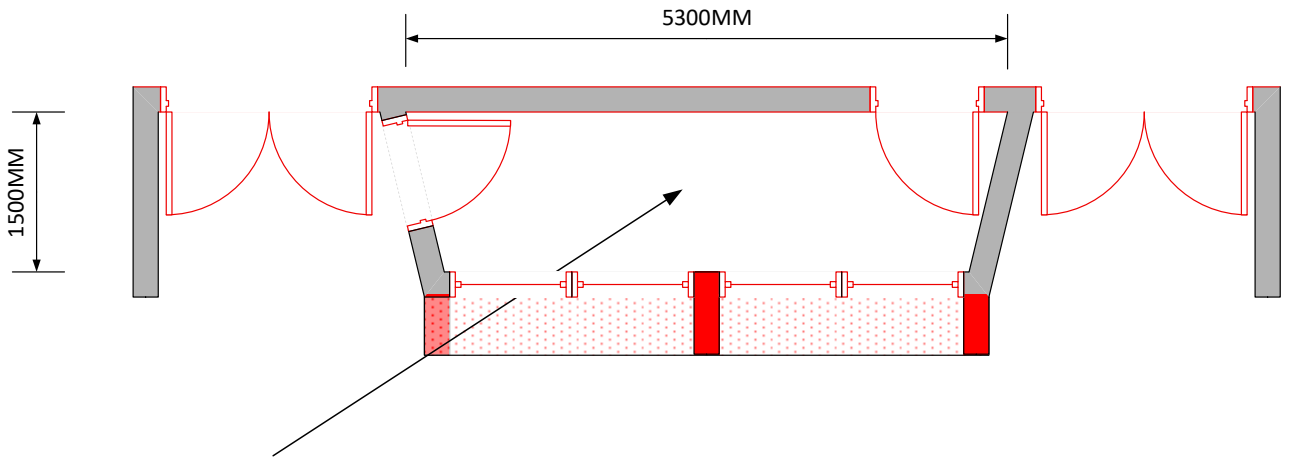


DESCRIPTION	FILENAME	DRAWN BY	SCALE	DATE
UPGRADE & REFURBIHMENT OF ORIENT THEATRE ENTRANCE	ENTRANCE & TICKET OFFICE GRANITE COUNTER TOPS	BUFFALO CITY METRO MUNICIPALITY	1: 50	7/15/2026



NOTES
ALL BRICK & PLASTER IN ACCORDANCE TO SANS 10400
ALL STRUCTURAL STEEL WORK IN ACCORDANCE TO SANS 2001-CS1 (Construction Works – Structural Steelwork), SANS 10162
ALL WELDING WORK IN ACCORDANCE TO SANS 2001-CS1 & , SANS 10225
ALL GALVANISED COATINGS IN ACCORDANCE TO SANS 121
ALL EPOXY COATINGS IN ACCORDANCE TO SANS 12944
THE CONTRACTOR SHALL CARRY OUT ALL NECESSARY SITE MEASUREMENTS BEFORE ORDERING MATERIALS OR COMMENCING FABRICATION. NO CLAIM ARISING
FROM FAILURE TO VERIFY DIMENSIONS ON SITE OR FROM THE USE OF SCALED DIMENSIONS SHALL BE CONSIDERED, AND ALL QUERIES SHOULD BE DIRECTED TO
THE DEDICATED MUNICIPAL AGENT

DESCRIPTION	FILENAME	DRAWN BY	SCALE	DATE
UPGRADE & REFURBIHMENT OF ORIENT THEATRE ENTRANCE	ENTRANCE ROOF AWNING DETAILB & C	BUFFALO CITY METRO MUNICIPALITY	1: 25	7/15/2026



PREPARE EXISTING/NEW INTERNAL WALL AND CEILING SURFACES BY CLEANING, SCRAPING, SANDING AND MAKING GOOD MINOR CRACKS, HOLES AND IMPERFECTIONS. APPLY ONE COAT OF APPROVED COMPATIBLE PRIMER/SEALER WHERE REQUIRED, FOLLOWED BY TWO COATS OF APPROVED QUALITY WASHABLE ACRYLIC/EMULSION PAINT, ALL IN ACCORDANCE WITH THE MANUFACTURER'S RECOMMENDATIONS AND APPLICABLE SANS 10305 REQUIREMENTS.

NOTES
SUPPLY AND INSTALL APPROVED FIRST-GRADE CERAMIC/PORCELAIN SUBWAY TILES IN ACCORDANCE WITH SANS 10107:2011, SANS 22 AND
SANS 1449, WHERE APPLICABLE.
SANS 10305 – PAINTING OF BUILDINGS, PARTICULARLY PART 4: PAINTING OF WALLS, CEILINGS AND CLADDING.
THE CONTRACTOR SHALL CARRY OUT ALL NECESSARY SITE MEASUREMENTS BEFORE ORDERING MATERIALS OR COMMENCING FABRICATION.
NO CLAIM ARISING FROM FAILURE TO VERIFY DIMENSIONS ON SITE OR FROM THE USE OF SCALED DIMENSIONS SHALL BE CONSIDERED, AND
ALL QUERIES SHOULD BE DIRECTED TO THE DEDICATED MUNICIPAL AGENT

DESCRIPTION	FILENAME	DRAWN BY	SCALE	DATE
UPGRADE & REFURBIHMENT OF ORIENT THEATRE ENTRANCE	PAINTING TICKET OFFICE	BUFFALO CITY METRO MUNICIPALITY	1: 50	7/15/2026