

## Annexure D

<b>TECHNICAL EVALUATION CRITERIA FOR THE PROVISION OF WASTE MANAGEMENT SERVICES CONTRACT AT THE PORT OF SALDANHA FOR A PERIOD OF 36 MONTHS (3 YEARS)</b>					
<b>Returnable Item</b>	<b>Technical/Functional Criteria</b>	<b>Weighting</b>	<b>Scoring breakdown</b>	<b>Score</b>	<b>Comments</b>
<b>Experience in Waste Management Industry – Company</b>					
1.	Comprehensive company profile including statement of waste services carried out by Bidder, inclusive of: 1.1 hazardous / galley waste 1.2 general waste 1.3 fluorescent tube recycling	4	4= Submitted, fully covers services included in scope of works 2 = Submitted, partially covers services included in Scope of Works (2 or 1 of the 3 streams listed) 0 = Not submitted / Submitted but not related to Scope of Work		
2.	List of similar previous projects undertaken <b>(Complete Annexure 1 attached to the Technical Evaluation Criteria)</b>	6	6 = More than 10 previous similar projects 4 = Less than 10 but more or equal to 7 projects 2 = Less than 7 but more or equal to 4 previous similar projects 1 = Less than 4 previous similar projects 0= Not submitted		
3.	Four written reference letters pertaining to Waste Management Services signed by previous / current clients indicating quality of service rendered.	4	4 = Four signed letters submitted 3 = Three signed letters submitted 2 = Two signed letters submitted 1 = One signed letter submitted 0 = Not submitted		
4.	Proof of membership with the Institute of Waste Management	2	2 = Valid Membership Certificate Submitted 0 = Not submitted / Certificate Expired		

5.	Proposed organizational structure specific for the contract in line with the scope of work i.e Operations Manager/Project Manager, Site Supervisor, Two Drivers, Two Assistants	4	4 = Submitted (Specific to contract) 2 = Submitted ( Not specific to the contract) 0 = Not submitted		
6.	Incident register in relation to the collection and transportation of the 3 waste services listed as per the scope of work indicating the following: 6.1 Date of incident / occurrence 6.2 Type of incident ( injuries, damages, environmental incidents) 6.3 Incident description / details 6.4 Remedial actions taken.	4	4 = All 4 requirements met 3 = Three of 4 requirements met 2 = Two of 4 requirements met 1 = One of four requirements met 0 = Not submitted		
7.	Valid Environmental Management System Certificate (ISO 14001)	2	2 = Valid Certificate Submitted 0 = Not submitted / Not valid		
8.	Confirmation letter indicating Timeframes for Service Provision: 8.1 Number of days required from the date of notification of award of the contract to provide all the waste services on site as specified in the contract. 8.2 Ability to provide 24 hour service if requested to do so. 8.3 Turnaround/Collection time for bookings logged	4	Confirmation letter submitted indicating timeframes for service: 4 = Immediately + 24 Hour Service + Turnaround Time Specified 2 = 14 Days + 24 Hour Service + Turnaround Time Specified 0 = 30 Days + No Emergency Service + No Turnaround Time Specified		
	<b>SUBTOTAL</b>	<b>30</b>			

**Competency and Experience in Waste Management Industry – Personnel**

9.	Proof that personnel (2 drivers and 2 assistants) has received relevant training on their company's internal procedures as listed under Item 16 below. (Attendance register of training as proof, satisfactory)	8	8= Proof of Training submitted for all 4 employees 6= Proof of Training submitted for three employees 4= Proof of Training submitted for two employees 2= Proof of Training submitted for one employee 0 = No proof of training submitted		
10.	Proof that at least both drivers and assistants designated to collect waste in the Port of Saldanha has completed a First aid course (First Aid Certificates, Satisfactory)	4	4= Proof of Training submitted for all 4 employees 3= Proof of Training submitted for three employees 2= Proof of Training submitted for two employees 1= Proof of Training submitted for one employee 0 = No proof of training submitted / Certificates Invalid		
<b>SUBTOTAL</b>		<b>12</b>			

**Resources and Equipment**

11.	Written confirmation that the required resources as per the Scope of Work will be made available for the contract.	4	4 = Written confirmation provided 0 = No confirmation submitted		
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12.	Confirmation letter for provision of a site supervisor dedicated to TNPA, Port of Saldanha.	4	4= Confirmation letter submitted 0 = No confirmation		
	<b>SUBTOTAL</b>	<b>8</b>			
<b>Method Statement / Procedures</b>					
13.	Standard operating procedures /method statements that will be followed throughout the process applicable to this contract, including but not limiting to: 13.1 Operation of Compactor truck 13.2 Operation of Skip Truck 13.3 Operation of Road tanker (collection of used oil / slops) 13.4 Collection, transport and disposal of Hazardous waste / Galley Waste 13.5 Collection, transport and disposal of General waste 13.6 Collection and Recycling of fluorescent tubes	18	18 = All six procedures provided 15= Five of six procedures provided 12 = Four of six procedures provided 9 = Three of six procedures submitted 6= Two of six procedures submitted 3 = One of six procedures submitted 0 = None submitted		
14.	Safety, Health and Environmental Plan related to Scope of Works to include as a minimum: 14.1 Roles & Responsibilities; 14.2 Monitoring Safety on site; 14.3 Incident Investigation and Reporting; 14.4 Toolbox Talks; 14.5 Personal Protective Equipment	10	10 = Five of the requirements met 8 = Four of the requirements met 6 = Three of the requirements met 4 = Two of the requirements met 2 = One of the requirements met 0 = No SHE Plan submitted/None of the requirements met		

15.	Baseline Risk Assessment for this contract, inclusive of the following: 15.1 Identify the risks and hazards to which persons may be exposed to; 15.2 Analysis and evaluation of identified risks/hazards; 15.3 Measures to mitigate, reduce or control the risks and hazards identified.	15	15= Submitted (All requirements met) 10= Submitted (2 out of 3 requirements met) 5= Submitted (Only one of the requirements met) 0 = Not submitted		
16.	Emergency response plan inclusive of the following: 16.1 Vehicle accidents 16.2 Vehicle breakdowns 16.3 Strikes 16.4 Fire on equipment 16.5 Medical emergencies 16.6 Spill response (waste and oil) 16.7 Emergency contact details.	7	7 = All seven requirements met 6 = Six requirements met 5 = Five requirements met 4 = Four requirements met 3= Three requirements met 2= Two requirements met 1 = One of the requirements met 0 = No information provided		
	<b>SUBTOTAL</b>	<b>50</b>			
	<b>TOTAL SCORE</b>	<b>100</b>			
<b>TOTAL SCORE: A Bidder is to obtain a minimum of 70% to be technically compliant with the bid. Failure to attain 70 points will result in disqualification of the bidder. TNPA reserves the right to reduce the technical threshold by 10% to 60% should no bidder meet the minimum threshold.</b>					

**ANNEXURE 1: PREVIOUS RELEVANT EXPERIENCE OF SUPPLIER**

<b>TYPE OF RELEVANT WORK PREVIOUSLY PERFORMED</b>	<b>CLIENT'S DETAILS</b> <i>(Name of company, contact name &amp; phone number)</i>	<b>DATE OF CONTRACT (START AND END DATES)</b>	<b>VALUE OF CONTRACT</b>

ANNEXURE D

<b>TYPE OF RELEVANT WORK PREVIOUSLY PERFORMED</b>	<b>CLIENT'S DETAILS</b> <i>(Name of company, contact name &amp; phone number)</i>	<b>DATE OF CONTRACT (START AND END DATES)</b>	<b>VALUE OF CONTRACT</b>