



SITA SOC Ltd, 459 Tsitsa Street, Erasmuskloof, Pretoria, South Africa • PO Box 26100, Monument Park, 0105, South Africa
Tel: +27 12 482 3000 • Fax +27 12 367 5151 • Reg. No 1999/001899/30 • www.sita.co.za

Our Ref: RFB 2311-2020
Enquiries: Lekoetsi Makwela
Tel: 012 482 2339
Date: 18 November 2020

Request for Bid:

Prospective Bidders

RFB 2311-2020

RFB 2311-2020: Request for the procurement of Cisco Smartnet services for the SAPS Shortfall network equipment for a period of 3 years.

Bidders are invited to submit tender for RFB 2311-22020 Request for the procurement of Cisco Smartnet services for the SAPS Shortfall network equipment for a period of 3 years.

The Closing Date for bid submission is 11 December 2020 11:00AM.

Bidders should ensure that Bids are delivered on time at Pongola in Apollo, SITA Head Office, 459 Tsitsa Street, Erasmuskloof, and Pretoria.

The bid box is accessible 24 hours a day, 7 days a week. If the bid is **late**, it will be stamped, recorded and returned to the bidder within seven (7) days from the bid closing date.

There will be no public opening due to COVID.

The published bid document is packaged as follows:

Bidders must submit their bid response as follows and must tick in the box to confirm if the bid response is submitted as such:

Manner of submission	Bidder to tick ✓ to indicate that the bid response has been submitted in this sequence
1 Original File inclusive of RFB Document, Technical / Functionality Response and Costing/Pricing	
1 Hard Copy inclusive of RFB Document, Technical / Functionality Response and Costing/Pricing	
1 CD /USB inclusive of RFB Document, Technical / Functionality Response and Costing/Pricing	

It is the Bidder's responsibility to ensure that the information on the electronic copy is the same as in the hard copies, also, information in the original file must also be the same as in the copied file. To ensure that the electronic copies are not damaged, the bidder must submit the CDs in a sealed padded envelop and it must be attached to the hard copy and be clearly marked as follows: RFB Number, RFB Description, RFB Closing Date and the Bidder's Name and contact Details including Postal Address.

The original copy must be **signed in ink** by an authorised employee, agent or representative of the bidder and each and every page of the proposal shall contain the initials of same signatories. Bidders shall submit proposal responses in accordance with the prescribed manner of submission as specified above.

All queries to this bid must be submitted in writing to the following email address: responsible lekoetsi.makwela@sita.co.za

Yours sincerely

Approved / ~~Not Approved~~:

PP DRavele

Mpumelelo Nhlangulela

Senior Manager Sourcing

Cc: SITA Tender Office

20/11/2020

Date