



## Request for Bids Invitation

### Prospective Bidders

**RFA 2306/2020: ACCREDITATION OF SERVICE PROVIDERS FOR THE SUPPLY, INSTALLATION AND CONFIGURATION OF CLOSED-CIRCUIT TELEVISION AND ACCESS CONTROL SYSTEMS FOR THE GOVERNMENT WITH MAINTENANCE AND SUPPORT FOR A PERIOD OF 5 YEARS.**

There will be **NO Vendor Briefing Session**.

The **Closing Date** for bid submission is **11 December 2020 @11H00 (SA Time)**.

Bidders should ensure that Bids are delivered in time at **Pongola in Apollo, SITA Head Office, 459 Tsitsa Street, Erasmuskloof, Pretoria**.

The bid box is accessible 24 hours a day, 7 days a week. If the bid is **late**, it will be stamped, recorded and returned to the bidder within seven (7) days from the bid closing date.

Public Opening will be held on **11 December 2020 @12H00 (SA Time)**.

The published bid document is packaged as follows:

**Bidders must submit their bid response as follows and must tick in the box to confirm if the bid response is submitted as such:**

Manner of submission	Bidder to tick <input type="checkbox"/> to indicate that the bid response has been submitted in this sequence
1 Original hard copy (inclusive of everything)	
1 Hard Copy (inclusive of everything)	
2 CDs for Part A of the Bid Document	
2 CDs for Part B (Pricing/Costing) of the bid document	

It is the Bidder's responsibility to ensure that the information on the electronic copy is the same as in the hard copies, also, information in the original file must also be the same as in the copied files.

To ensure that the electronic copies are not damaged, the bidder must submit the CDs in a sealed padded envelop and it must be attached to the hard copy and be clearly marked as follows: RFB Number, RFB Description, RFB Closing Date and the Bidder's Name and contact Details including Postal Address.

The original copy must be **signed in ink** by an authorised employee, agent or representative of the bidder and each and every page of the proposal shall contain the initials of same signatories. Bidders shall submit proposal responses in accordance with the prescribed manner of submission as specified above.

All queries to this bid must be submitted in writing to the following email address:  
Cindy.kobe@sita.co.za.

Yours sincerely



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**Maphefo Mojapelo**  
**Senior Manager: Contract Manag**

