DEPT OF ARTS & CULTURE  
INVITATION OF QUOTATION: ABOVE R1 TO R500 000

FOR ALL QUOTATIONS ABOVE R30 000.00 BIDDERS MUST SUBMIT ORIGINALLY CERTIFIED COPIES OF VALID B-BBEE CERTIFICATES / SWORN AFFIDAVIT TO CLAIM PREFERENCE POINTS IN TERMS OF THE 80/20 PREFERENTIAL POINTS SYSTEM.

<table>
<thead>
<tr>
<th>QUOTATION NO.</th>
<th>DAC3218</th>
</tr>
</thead>
<tbody>
<tr>
<td>CLOSING DATE:</td>
<td>10/10/2019</td>
</tr>
<tr>
<td>CLOSING TIME:</td>
<td>12H00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>DESCRIPTION OF ITEM/S REQUIRED AS PER ATTACHED SPECIFICATION:</th>
</tr>
</thead>
<tbody>
<tr>
<td>FUMIGATION AT MUSEUM SERVICES</td>
</tr>
<tr>
<td>SITE VISIT:</td>
</tr>
<tr>
<td>VENUE: MUSEUM SERVICES</td>
</tr>
<tr>
<td>DATE: 08/10/2019</td>
</tr>
<tr>
<td>TIME: 10:30</td>
</tr>
</tbody>
</table>

PLEASE PROVIDE THE QUOTATION WITH CSD REGISTRATION NUMBER; DULLY COMPLETE SBD4, SBD8 & SBD9 FORM, COPY VALID TAX CLEARANCE CERTIFICATE/PIN, ORIGINALLY CERTIFIED COPIES OF VALID B-BBEE CERTIFICATES/ SWORN AFFIDAVIT.

CONTACT PERSON: SISANDA RADEBE/PHILA MIYA
CONTACT NUMBER: 082 625 1276/079 043 2043

COMPANY NAME:  
ADDRESS OF TENDERER (FIRM):  
TEL/CELL NO:  
EMAIL:  
CONTACT PERSON:  
CSD REGISTRATION NO:  

ALTERNATIVE OFFER

ESTIMATED QUANTITY

DOES OFFER COMPLY WITH SPECIFICATION?  
YES / NO

DOES ARTICLE COMPLY WITH SABS SPECIFICATION?  
HAS IT BEEN INSPECTED BY SABS?  
YES / NO (DELETE WHICHEVER IS NOT APPLICABLE)

PACKAGING

DELIVERY PERIOD AFTER INITIAL ORDER?

HAS SAMPLE BEEN SUBMITTED/VIEWED?

IS PRICE FIRM

VALIDITY PERIOD

QUOTATION PRICE [EXCLUDING VAT]  
SUB-TOTAL:  R............................

VAT CHARGED @ 15%  
VAT @ 15%:  R............................

QUOTATION PRICE [INCLUDING VAT]  
GRAND TOTAL:  R............................

COMPANY OFFICIAL STAMP

SIGNATURE OF TENDERER

WITNESS

DATE:  

Submit quotations: quotations@lcndac.gov.za
Contact No.: 033 264 3461
For attention: Mr Sizwe Mkhuze
<table>
<thead>
<tr>
<th>REQUISITION NO.</th>
<th>DIRECTORATE</th>
<th>QTY REQ</th>
<th>SUPPLIER</th>
</tr>
</thead>
<tbody>
<tr>
<td>3 2 1 0</td>
<td>Museum Service</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>NO.</th>
<th>DESCRIPTION/SPECIFICATION</th>
<th>UNIT PRICE</th>
<th>TOTAL PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Kindly supply us with Fumigation services for Museum Service</td>
<td>27 storerooms</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Nathan Welsh Building</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Collection Centre (old)</td>
<td>49 storerooms</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Collection Centre (new)</td>
<td>54 rooms + 2 verandas</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Art Studio Building including Conservation and Restoration</td>
<td>25 offices + 3 Verandas</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Admin Building</td>
<td>18 offices</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Compound Building</td>
<td>4 rooms</td>
<td></td>
</tr>
<tr>
<td>27</td>
<td>Photographic Studio - the outside of this area has rat infestation. Service provider to address issue in safest yet effective way possible.</td>
<td>4 offices</td>
<td></td>
</tr>
</tbody>
</table>
*NB The Administration building, Compound, Photographic Studio and Art Studio Offices (excluding Conservation and Restoration) require general fumigation for office space to kill general household pests and rodents.

*NB Collection Centre, New Collection Centre, Nathan Welch and Photographic Studio and Conservation and Restoration require more specialized fumigation taking into consideration fumigating Museums artefacts and their storerooms. These areas require gases which have minimal or no negative effect on artefacts.

<table>
<thead>
<tr>
<th>The service provider must:</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Have knowledge of fumigating a heritage collection</td>
</tr>
<tr>
<td>- Know the procedures of fumigating Museum storerooms and heritage artefacts.</td>
</tr>
</tbody>
</table>

Make use of chemicals that will be less corrosive/harmful to the heritage collection.

<table>
<thead>
<tr>
<th>Service Provider to have a reputable profile and provide evidence of having fumigated for Museums and their contents.</th>
</tr>
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</table>

<table>
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<tr>
<th>All measurements to be done by the supplier.</th>
</tr>
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</table>

| *NB Compulsory site visit |
| *NB Supplier to contact end user for more clarity before quoting |

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**End User's Contact Details**

**Name:** Sisanda Radebe/ Phila Miya

**Telephone no.:** 082 625 1276/079 043 2043

Signed by Requisitioning Officer
DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes a price quotation, advertised competitive bid, limited bid or proposal). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-

- the bidder is employed by the state; and/or
- the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.

2. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

2.1 Full Name of bidder or his or her representative: .................................................................

2.2 Identity Number: ...........................................................................................................

2.3 Position occupied in the Company (director, trustee, shareholder²): ..............................

2.4 Company Registration Number: ........................................................................................

2.5 Tax Reference Number: ...................................................................................................

2.6 VAT Registration Number: ..............................................................................................

2.6.1 The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below.

¹“State” means –
(a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
(b) any municipality or municipal entity;
(c) provincial legislature;
(d) national Assembly or the national Council of provinces; or
(e) Parliament.

²“Shareholder” means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.
2.7 Are you or any person connected with the bidder presently employed by the state? YES / NO

2.7.1 If so, furnish the following particulars:

Name of person / director / trustee / shareholder / member: ..................................................
Name of state institution at which you or the person connected to the bidder is employed: ..................................................
Position occupied in the state institution: ..................................................

Any other particulars:
..................................................................................................................
..................................................................................................................
..................................................................................................................
..................................................................................................................

2.7.2 If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? YES / NO

2.7.2.1 If yes, did you attached proof of such authority to the bid document? YES / NO

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the bid.

2.7.2.2 If no, furnish reasons for non-submission of such proof:
..................................................................................................................
..................................................................................................................
..................................................................................................................

2.8 Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? YES / NO

2.8.1 If so, furnish particulars:
..................................................................................................................
..................................................................................................................
..................................................................................................................

2.9 Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this bid? YES / NO
2.9.1 If so, furnish particulars.


2.10 Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this bid? YES/NO

2.10.1 If so, furnish particulars.


2.11 Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract? YES/NO

2.11.1 If so, furnish particulars:


3 Full details of directors / trustees / members / shareholders.

<table>
<thead>
<tr>
<th>Full Name</th>
<th>Identity Number</th>
<th>Personal Tax Reference Number</th>
<th>State Employee Number / Persal Number</th>
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</thead>
<tbody>
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</table>
DECLARATION

I, THE UNDERSIGNED (NAME)........................................................................................................................................

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2 and 3 ABOVE IS CORRECT. I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 23 OF THE GENERAL CONDITIONS OF CONTRACT SHOULD THIS DECLARATION PROVE TO BE FALSE.

..................................................................................................................  ..................................................
Signature                                  Date

..................................................................................................................  ..................................................
Position                                   Name of bidder

May 2011
DECLARATION OF BIDDER’S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

1. This Standard Bidding Document must form part of all bids invited.

2. It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.

3. The bid of any bidder may be disregarded if that bidder, or any of its directors have-

   a. abused the institution’s supply chain management system;
   b. committed fraud or any other improper conduct in relation to such system; or
   c. failed to perform on any previous contract.

4. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

<table>
<thead>
<tr>
<th>Item</th>
<th>Question</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>4.1</td>
<td>Is the bidder or any of its directors listed on the National Treasury’s Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <em>audi alteram partem</em> rule was applied). The Database of Restricted Suppliers now resides on the National Treasury’s website <a href="http://www.treasury.gov.za">www.treasury.gov.za</a> and can be accessed by clicking on its link at the bottom of the home page.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

4.1.1 If so, furnish particulars:

<table>
<thead>
<tr>
<th>Item</th>
<th>Question</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>4.2</td>
<td>Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? The Register for Tender Defaulters can be accessed on the National Treasury’s website <a href="http://www.treasury.gov.za">www.treasury.gov.za</a> by clicking on its link at the bottom of the home page.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

4.2.1 If so, furnish particulars:

<table>
<thead>
<tr>
<th>Item</th>
<th>Question</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>4.3</td>
<td>Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

4.3.1 If so, furnish particulars:
4.4 Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?  

Yes  
No

4.4.1 If so, furnish particulars:

SBD 8

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME).................................................................
CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.........................................................  .........................................................
Signature                                      Date

.........................................................  .........................................................
Position                                       Name of Bidder

Jx365bW
CERTIFICATE OF INDEPENDENT BID DETERMINATION

1 This Standard Bidding Document (SBD) must form part of all bids\(^1\) invited.

2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).\(^2\) Collusive bidding is a \textit{per se} prohibition meaning that it cannot be justified under any grounds.

3 Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
   a. disregard the bid of any bidder if that bidder, or any of its directors have abused the institution’s supply chain management system and or committed fraud or any other improper conduct in relation to such system.
   b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.

4 This SBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.

5 In order to give effect to the above, the attached Certificate of Bid Determination (SBD 9) must be completed and submitted with the bid:

\(^1\) Includes price quotations, advertised competitive bids, limited bids and proposals.

\(^2\) Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.
CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

__________________________________________________________

(Bid Number and Description)

in response to the invitation for the bid made by:

__________________________________________________________

(Name of Institution)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: ________________________________________ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word “competitor” shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:

(a) has been requested to submit a bid in response to this bid invitation;
(b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
(c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder.
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium\(^3\) will not be construed as collusive bidding.

7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
   (a) prices;
   (b) geographical area where product or service will be rendered (market allocation)
   (c) methods, factors or formulas used to calculate prices;
   (d) the intention or decision to submit or not to submit, a bid;
   (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
   (f) bidding with the intention not to win the bid.

8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.

9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

\(^3\) Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.
10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

------------------------------------------  ------------------------------------------
Signature                                      Date

------------------------------------------  ------------------------------------------
Position                                     Name of Bidder

Js914w 2